



## **Middle East Research Analyst**

### **About Asia House**

Asia House is an independent think tank and advisory service. We work with companies and governments in Asia, the Middle East and Europe, facilitating high-level dialogue, providing business and market intelligence, and driving commercial outcomes.

### **Role Description**

We are recruiting a Research Analyst to join the Middle East Programme, which is part of the Asia House Research and Advisory practice. This is a position for an individual who has had two years' experience working in a research, programme or junior consulting role. The successful candidate will be required to produce high-quality, evidence-based research on a range of issues including global trade and investment, economic reform, digitalisation, data/data governance, and sustainability. In addition, the Middle East Research Analyst must be capable of identifying and securing potential speakers for a range of programmes in the region and on the region, including roundtables, focus groups and conferences, and capturing the core themes of those discussions. The selected candidate must be a good writer and communicator with sound knowledge of the Middle East – particularly the Gulf states – and an understanding of the key macroeconomic, business and commercial and geopolitical trends in the region.

### **Main duties and responsibilities**

- Produce, high-quality, accurate, evidence-based research and analysis for a business and policy audience
- Organise a range of events including focus groups, private briefings and roundtables. This will require identifying and securing senior speakers in government and business; agreeing key themes for discussion; and capturing the findings from the events
- Develop a good understanding of the commercial landscape in the Middle East, assist Asia House with expanding its network there, and identify potential business development opportunities to pursue
- Work closely with the Senior Middle East Associate and the Head of Research and Advisory to deliver against a range of projects, mainly in the Gulf

### **The ideal candidate will have:**

- Two years' relevant professional experience in an internationally focussed role, ideally with a Middle East focus
- A relevant degree from a leading university

- Sound knowledge of international trade, macroeconomics, and major business and policy issues in the Gulf. Knowledge of the relationships between the Gulf and Asia would be an advantage
- Excellent written skills with good attention to detail
- Excellent verbal communication skills; experience of engaging directly with clients and prospects
- The ability to capture views and themes from roundtables and focus groups and distil them into clear, accurate summaries
- A track record of organising projects both independently and as part of a team
- A proactive and commercial mindset willing to identify new opportunities and comfortable networking
- The ability to manage a range of tasks and meet deadlines
- Experience engaging with senior political and business figures would be an advantage
- Arabic would be an advantage but not essential

***Conditions of Service:***

- Salary: Competitive, commensurate with experience
- Contract type: Full time, permanent (subject to a six-month probation period)
- Annual Leave: 25 days plus bank holidays
- Benefits: Pension, Life Insurance, Private Medical Insurance
- Location: London

To apply, please send a cover letter, including your salary expectations, a 400-word writing sample, and CV to [recruitment@asiahouse.co.uk](mailto:recruitment@asiahouse.co.uk) by 2 June 2023