



## Consultant – Indonesia

Asia House is an independent think tank and advisory service. We work with companies and governments in Asia, the Middle East and Europe, facilitating high-level dialogue, providing business and market intelligence, and driving commercial outcomes.

Asia House brings together those at the heart of decision making across government, politics, and business to provide unique insights and move the dial on key policy issues.

### Job Details

The post will offer opportunities to engage with well-known multinational companies, institutions and governments as part of an established and highly-respected thought leadership programme.

Details as follows:

- *Consultant – Indonesia* position at Asia House.
- Freelance and part-time, with competitive remuneration.
- Based in Jakarta, Indonesia.
- Should be willing to travel for work if necessary.

### Main Responsibilities

The consultant will work closely with Asia House team in our London HQ to support Asia House's programme, research, and advisory activities.

The main output of the role is as follows:

Secure three (3) private, off-the-record briefings (business roundtables) with ministers and/or senior officials from Indonesia, for Asia House's corporate members

- Each briefing will be one-hour long.
- Briefings are to be held between March and November 2024.
- Event can take place online (via Zoom), or in-person (location TBD).
- Specific individuals are to be discussed and agreed with Asia House.

Deliver three (3) written pieces on key events/topics in Indonesia

- Length of 1500-2000 words for each written piece.
- Duration of submission and publication is between March and November 2024.
- Exact timings and topics are to be discussed and agreed with Asia House.

The consultant will report to the Head of Programming at Asia House.

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## Qualifications

- Minimum five years of relevant work experience, preferably in government affairs, public affairs, communication, consulting, journalism, or think tank.
- Experience of engaging with senior political and business figures in Indonesia.
- Knowledge of political and market developments in Indonesia and Southeast Asia.
- Possess a wide network of contacts in policy and business in Indonesia.
- Excellent research, analysis, and writing communication skills in English.
- Strong time management and the ability to deliver results and meet deadlines.

## Applying

Interested candidates should send their application to [recruitment@asiahouse.co.uk](mailto:recruitment@asiahouse.co.uk) and indicate *Consultant – Indonesia* in the subject line.

Please include the following:

- CV
- Cover letter
- Writing sample of minimum 500 words
- Contact details of two (2) professional referees

Applications will be evaluated on a rolling basis. **Deadline for application is Sunday, 31 March 2024.**